



St Thomas' CE Primary Academy
Wyberton Low Road
Boston
Lincs
PE21 7RZ

Tel: 01205 362860

Email: BSTEnquiries@infinityacademies.co.uk

Web: www.stthomasacademy.co.uk

Headteacher: Miss J Sharples

Dear Parents and Carers,

Monday 9th September 2024

Year 4 Trip – The Lincoln Museum

To start our Anglo-Saxon topic, we would like to take the children to The Lincoln Museum where they will be able to experience life as an Anglo-Saxon villager along with observing artefacts and the replica of the famous helmet found at Sutton Hoo. The children will be going on **Wednesday 9th October 2024**.

The bus will leave school at 8.45am so **please ensure your child is in school for 8:30am**, the bus will not wait for latecomers. **We will return to school at approximately 3:15pm**. Please collect the children from the classroom. We will notify you of any updates via our school APP ParentHub if the children are running late.

Please send your child in normal school uniform, sturdy footwear and with a waterproof coat. Please send your child with a packed lunch. **If your child has a hot lunch booked for that day it will automatically be substituted for a packed lunch**. Normal school packed lunch rules apply so no fizzy drinks or sweets as they will be confiscated.

If your child requires travel sickness tablets for the journey please hand them to a member of staff, clearly named, along with the full packaging and information leaflet, and your written authority and instructions for their use. If your child requires an inhaler for asthma, please ensure they have it with them and inform a member of staff.

Under the requirements of the Education Reform Act 1988 we can only raise the cost of the trip by voluntary contribution, however, the trip can only go ahead if the level of support is sufficient. The cost of the trip will be £15.75. Please log on to the School App (ParentHub) to make payment and confirm permission is given. (Students will not be able to go on the trip without written permission given via the App), please also indicate if you are available to attend this trip as a Parent/Carer helper.

The school reserves the right to prevent a child taking part in an educational visit due to inappropriate behaviour as outlined in our Behaviour Policy. Please note that parents will not necessarily receive a refund if the costs can't be recovered by the school.

If you have any problems, please see your child's teacher in confidence.

Yours faithfully,

Miss J Sharples
Headteacher



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