



St Thomas' CE Primary Academy
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Headteacher: Miss J Sharples

Dear Parents and Carers,

Wednesday 10th September 2025

Reception Trip to Westgate Woods

On **Friday 7th November**, as part of our Autumn topic, we will be going on a woodland walk around Westgate Woods. This will give the children the opportunity to observe the season Autumn and the features of our local environment during this time of year. Whilst we are there, we will be collecting a selection of autumn signs to bring back to school to make autumn collages.

The bus will leave school at 9am so please ensure your child is on time for school as the bus will not wait for latecomers. We will return to school at approximately 10:30am, so they will be in school in time for lunch. Please send your child in normal school uniform, sturdy footwear and with a waterproof coat.

If your child requires travel sickness tablets for the journey please hand them to a member of staff, clearly named, along with the full packaging and information leaflet, and your written authority and instructions for their use. If your child requires an inhaler for asthma, please ensure they have it with them and inform a member of staff.

Under the requirements of the Education Reform Act 1988 we can only raise the cost of the trip by voluntary contribution, however, the trip can only go ahead if the level of support is sufficient. **To cover the cost of the coach, the cost per child is £2.20.**

Please log on to our ParentHub App and give permission for your child to go on this trip/make payment. Please also indicate if you are available as a parent helper for the Trip.

The school reserves the right to prevent a child taking part in an educational visit due to inappropriate behaviour as outlined in our Behaviour Policy. Please note that parents will not necessarily receive a refund if the costs cannot be recovered by the school.

If you have any problems, please see your child's teacher in confidence.

Yours faithfully,

Miss J Sharples
Headteacher



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